



Curatorial Internship Opening Summer 2025

Job Title: Getty Marrow Curatorial Intern

Hours: 40 hours/week for 10 weeks

Compensation: \$7,150

Application Deadline: April 11, 2025

The Getty Marrow Undergraduate Curatorial Intern at Rancho Los Cerritos will have the opportunity to explore curatorial opportunities at a mid-size museum; to enhance research and communication skills; to acquire experience developing museum exhibits; and to work closely with volunteers and museum staff. The intern will also participate in Getty-sponsored seminars and trips.

Position Description:

Rancho Los Cerritos Historic Site is seeking a Curatorial Intern for Summer 2025. The intern will work with our Director and Collections Manager on researching and developing museum exhibits at Rancho Los Cerritos Historic Site, as well as managing the site's collections. The intern will spend the summer actively learning about collections management, museum curation, and exhibit design. This includes the multiple stages of exhibition development, historical and contextual research related to objects, collections care and maintenance, and the necessary skills for museum collections management software. In addition, the Getty Marrow Curatorial Intern will learn curatorial practices that are firmly rooted in Rancho Los Cerritos' mission and that fully embody the site's Diversity, Equity, Inclusion, and Accessibility (DEIA) goals. Working more broadly with the Curatorial Team and other site staff, the intern will gain valuable insight into museum and nonprofit management. The intern will work full-time, forty hours a week, Monday through Friday, for 10 consecutive weeks between mid-June and late August 2025.

Eligibility & Qualifications:

Getty Marrow Undergraduate Interns must:

- Be currently enrolled as a full-time undergraduate in either a bachelor's degree program or an associate's degree program. Students must have completed at least one semester or two quarters of college by June. Students who graduated the semester or quarter immediately before the internship begins are also eligible. (Students who are enrolled in a second BA or BS program are not eligible.)
- Attend college in or be a permanent resident of LA County
- Be a United States citizen or permanent resident (non-citizen authorized to live and work in the United States on a permanent basis; also known as a "green card" holder). Students with DACA (Deferred Action for Childhood Arrival) status valid through the internship period are also eligible
- Getty Marrow Undergraduate interns can participate multiple times but must intern at a different organization each summer.

Candidates are not eligible if:

- They have previously served as Getty Marrow Undergraduate summer interns at our organization
- They have received a prior BA, BS, or higher degree

In addition to completing supervisor-assigned projects and tasks during the summer, Getty Marrow Undergraduate Interns must:

- Work full-time (no more than 40 hours a week, approx. 400 hours total), for 10 consecutive weeks
- Attend three mandatory Education Events: ✓ Arts Summit ✓ Two Learning Community events

- Submit an end-of internship evaluation.

Submission:

To be considered for this internship, please submit an application package via email to Magdalena Cervantes, Collections Manager, at MagdalenaC@RanchoLosCerritos.org by **Friday, April 11, 2025**. A complete application packet will include a resume, an academic writing sample no longer than 6 pages, and an academic letter of recommendation, describing their qualifications for the Getty Marrow Curatorial Internship. Please include "Getty Internship Application" in the subject of your email.

This internship is sponsored by the Getty Marrow Undergraduate Internship Grant.